

Minutes - CFGC Board Meeting - October 25, 2023 (Recorded by Lindsey Kerkela)

- Welcome by Doug Currier
- Mission Moment by Anne Heros and Mary Bristol
- Audit findings provided by Kristin and John - external parties
 - High level summary
 - No material mis-statements
 - No breakdowns in internal controls
 - Minimal adjusting journal entries
 - Powerpoint presentation given by Kristen
- Doug: motion to approve September minutes - Kathy Baker made motion, Jack Yao seconded - all in favor
- Sara McLaughlin provided update regarding from Finance Committee:
 - Updated on all financials
 - Exploring moving money from investment account into checking account due to line of credit interest rate raising to 8.25%
 - Working to update financial reporting
 - Motion to approve financials: Lindsey made motion, Jack seconded - All in favor
 - Motion to approve report of the auditors: Jack made motion Kathy seconded - All in favor
- Lisa Morin Update:
 - Provided update on endowment
 - Launched annual appeal - double your impact
- Mary Bristol Update:
 - 5th week of programming for the fall
 - Intercultural program update
- Anne Heros Update:
 - Building maintenance - working on getting this done prior to her retirement
 - Connecting with donors prior to retirement
- Doug Currier provided update regarding from Executive Committee (*this was done in an Executive session - Anne, Lisa, Mary and Cathy left the meeting*):
 - Lindsey provided update regarding search committee for Anne's replacement
 - Kim provided update regarding search firm
 - Jack made a motion to approve the search firm, Sara seconded
 - Discussed creating a possible operations role

- Meeting concluded at 6pm ET

Attendance Record for Meeting

Attending

Doug Currier (in person)
Anne Heros (in person)
Lindsey Kerkela (via zoom)
Eric Swanson (via zoom)
Kris Eimicke (via zoom)
Kathy Baker (in person)
Jeannine Pendergast (via zoom)
Sara McLaughlin (in person)
Mary Bristol (in person)
Lisa Morin (in person)
Monique Violette (via zoom)
Jack Yao (in person)
Mary Ottolini, MD (in person)
Maureen Clancy (in person)
Cathy MacKinnon (in person)
Kim Donnelly (in person)
Andrew Baldacci (in person)
Jennifer Kimball (in person)
Holly Margeson Gamache (in person)
Eric Swanson (in person)
Pete DeWitt (in person)

Absent

Brian Cho (proxy provided)
Mike Wilson
Brian Cho
Kelly Thomas
Jerry Lyon
Rob McPheteers
Diana Nelson
Liz Plizga